



### Offender Marriage Request

TO: Facility Unit Head: \_\_\_\_\_

FROM: Offender: \_\_\_\_\_ Number: \_\_\_\_\_

I request to be married on \_\_\_\_\_  
Date Time

Intended Spouse: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

#### GUESTS

Name	Address
1	_____
2	_____
3	_____
4	_____
5	_____
6	_____

I request one hour visitation with spouse and guest(s) after the ceremony

The ceremony will be conducted by: \_\_\_\_\_

I request the following items:

Rings (Offender ring must comply with Operating Procedure 802.1 and will be added to the offender's property inventory)

One unopened disposable type camera

Telephone: \_\_\_\_\_

Have you been married before?

Yes  No

Has your intended spouse been married before?

Yes  No

If "yes" to one or both questions, documented divorce decree(s) must be provided.

Offender Signature \_\_\_\_\_

Offender Number \_\_\_\_\_

Staff Witness Signature \_\_\_\_\_

Date \_\_\_\_\_

Facility Unit Head Review

I approve the request for the following date/time \_\_\_\_\_

I disapprove the request due to: \_\_\_\_\_

Facility Unit Head Signature \_\_\_\_\_

Date \_\_\_\_\_