FREQUENTLY ASKED QUESTIONS

Does the bond cover Part-time employment?
The bond covers full and part-time employment as well as employment with temporary agencies.

When should a workforce development professional or employer request a bond?
A bond should be requested after a job offer has been made and a start date has been given.

When are bonds effective?
Bonds are effective on the first day of employment.

How long are bonds valid?
Bonds are valid for six months or until employment is terminated, whichever is first.

Who can request a bond?
A workforce development professional or the employer can request a bond.

Can the bond cover individuals who are self-employed?
No. Bonds are issued to workers that have federal taxes automatically withheld from their paycheck.

Does bond cover job injuries or poor workmanship?
No. Bonds cover any type of stealing: theft, forgery, larceny and embezzlement.

HOW TO GET STARTED

When the job seeker is ready to begin their job search, the Program Eligibility Letter should be requested. The job seeker should visit the nearest Virginia Career Works Center, Virginia Employment Commission, Department of Social Services, Department of Ageing and Rehabilitative Services, assigned Probation Office or any other public service agency. The purpose of the Program Eligibility Letter is to explain the Virginia Bonding Program to the employer and to identify the job seeker as being eligible to participate in the program. The letter also directs the employer to use the provided contact information if a bond is “desired or required” for employment. It can take up to one week for the job seeker to receive a Program Eligibility Letter after the submitted request has been received.

For More Information, Contact:

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www.vadoc.virginia.gov
updated on 12/12/19
Seize Your Moment

Win/Win Situation for the employer and job seeker

Who is Eligible?

Any job seeker, of legal working age in Virginia, who has a prior conviction - felony, misdemeanor, federal, state, or juvenile. This also includes those convicted who did not serve any time.

How successful is the program?

According to the USDOL experiment, there were over 42,000 job placements made for at-risk job seekers who were automatically bondable. Approximately 460 proved to be dishonest workers. Bonding services as a job placement tool can be considered to have a 99% success rate.

The Federal Bonding Program is sponsored by the U.S. Department of Labor and administered by the Virginia Department of Corrections

How are bonds issued?

Upon making an offer of employment, an employer can contact the Virginia Bonding Coordinator or a local workforce development professional to request a bond. The employer can also have the job seeker contact a workforce development professional to assist with obtaining the bond.