I. PURPOSE

This operating procedure provides guidance to promote consistency in the privileges afforded to offenders based on the security level of the Department of Corrections institution. Provision is made for institutions to request variances based on institution specific program and mission requirements.

II. COMPLIANCE

This operating procedure applies to all institutions operated by the Department of Corrections (DOC). Practices and procedures shall comply with applicable State and Federal laws and regulations, Board of Corrections policies and regulations, ACA standards, PREA standards, and DOC directives and operating procedures.

III. DEFINITIONS

Institution - A prison facility operated by the Department of Corrections - includes major institutions, field units, and work centers.

Security Level - A measure of the degree of physical restraint and supervision that is required to maintain adequate control over an offender to prevent escapes, to minimize risk of staff and offender injury, and to maintain orderly facility operations while providing for the safety of the general public. Security Levels in current usage are:

<table>
<thead>
<tr>
<th>Security Levels</th>
<th>Specialty Designations</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - Minimum</td>
<td>U - Unassigned</td>
</tr>
<tr>
<td>2 - Moderate</td>
<td>D - Hearing Impaired</td>
</tr>
<tr>
<td>3 - Medium</td>
<td>H - Non Compliant with Grooming</td>
</tr>
<tr>
<td>4 - Close</td>
<td>P - Protective Custody</td>
</tr>
<tr>
<td>5 - Maximum</td>
<td>T - Transition</td>
</tr>
<tr>
<td>6 - Security Level S Step-down</td>
<td>X - Death Row</td>
</tr>
<tr>
<td></td>
<td>S - Segregation</td>
</tr>
</tbody>
</table>

IV. PROCEDURE

A. Each offender incarcerated in a DOC institution is assigned a security level in accordance with Operating Procedure 830.2, Security Level Classification. Each institution is designated to house offenders of one or more security levels. For institutions that are designated for multiple security levels, offender privileges provided under this operating procedure should be in accordance with the Privilege Level Designation of Multi-Level Institutions (see Attachment 3).

B. Attachment 1 lists the Offender Privileges by Security Level for male institutions; Attachment 2 lists the Offender Privileges by Security Level for female institutions.

C. Each institution is expected to provide offender privileges in accordance the institution’s security level designation unless the institution has an approved Offender Privilege Variance 440_F9 listing specific variations.
D. Any of the listed privileges may be temporarily suspended or restricted by the Facility Unit Head or Administrative Duty Officer due to institutional emergencies or the need to search for contraband (see Operating Procedure 038.1, Reporting Serious or Unusual Incidents, for reporting requirements).

V. REFERENCES
Operating Procedure 038.1, Reporting Serious or Unusual Incidents
Operating Procedure 830.2, Security Level Classification

VI. FORM CITATIONS
Offender Privilege Variance 440_F9

VII. REVIEW DATE
The office of primary responsibility shall review this operating procedure annually and re-write it no later than three years from the effective date.

The office of primary responsibility reviewed this operating procedure in June 2015 and no changes are needed at this time.

The office of primary responsibility reviewed this operating procedure in June 2016 and necessary changes are being drafted.

The office of primary responsibility reviewed this operating procedure in June 2017 and a re-write is being drafted.

Signature Copy on File 5/29/14
A. David Robinson, Chief of Corrections Operations Date